

School Toilet Policy



Annotation Key for this Document

ASG Mr A Gardner, Assistant Headteacher
LEP Mrs L Purcell, Headteacher

Policy Administration, Owners and Contributors

The nominated person in school responsible for the on-going maintenance and administration of this policy is: Mr A Gardner, Assistant Headteacher

This policy has been developed in the school by

- Newport Local Education Authority
- Governing Body's Policy Committee
- Headteacher
- Assistant Headteacher

Policy Detail

Aims

- To maximise access to pupils' toilet facilities during the day to promote the health, wellbeing and learning opportunities of all pupils.
- To provide good quality toilet facilities throughout the school for pupils, staff and visitors.

Rationale: Why are we writing this policy?

- The school recognises that well-maintained toilet facilities where pupils feel comfortable and safe are essential for health, wellbeing, and learning.
- We value and respect our pupils and want them to be able to benefit from good provision and practice.

Objectives: What do we want to achieve?

- To ensure that this policy is both accepted and upheld by the whole school community - school management, staff, pupils, governors, parents, site manager, cleaning and ancillary staff.
- To keep all toilets in a good condition and for students to be able to access these when they need to, according to the following procedures:

Toilets in the ABC and F block are open during break times and lunchtimes and between lessons and are supervised by staff on duty.

If students wish to use the toilet during lesson times, they must have a toilet pass (found on classcharts). Parents/carers whose child has a medical condition which would mean they are unable to wait to use the toilet between lessons and at break and lunchtime should contact the school's ALNCo to discuss this issue and a toilet pass will be provided if appropriate.

- To ensure that the toilet and washroom facilities are suitable for the range of anticipated users, including pupils with disabilities and special needs, with adequate lighting, fixtures and fittings.
- To ensure that the toilet and washroom facilities are suitable for staff, visitors and disabled visitors to the school.
- To ensure the toilet and washroom facilities cater for the needs of all pupils from ethnic and religious communities, and ensure these needs are met in a sensitive, informed and appropriate manner.
- To ensure that the toilet facilities provide visual and aural privacy for users, ensuring a spare supply of cubicle door locks.
- To ensure that all toilet areas have properly maintained supplies at all times of warm and cold water, soap, hand drying facilities and toilet tissue in dispensers, provided at a convenient height.
- To ensure sanitary disposal units in all female cubicles (for girls aged eight and over), serviced on a regular basis and to provide sanitary dispensers in female toilet blocks (where applicable).
- To implement and maintain an effective toilet cleaning, supervision and inspection regime to ensure proper standards of provision and cleanliness, throughout the school day.
- To locate drinking water supplies and outlets in safe and appropriate locations, and not in toilet areas.
- To supervise the toilets at break and lunchtimes and between lessons.
- To actively seek the views of the whole school community in relation to any concerns about toilet provision and access issues (ensuring a child friendly procedure for pupils to report deficiencies or problems) and to respond seriously to these and deal promptly with any problems highlighted by the pupils.
- To actively consult and involve the pupils in managing the toilets (for example, via the School Council)
- To encourage pupils to respect the toilets and each other (for example, via the School Council, in health and wellbeing lessons, in form-teacher discussion times).
- To regularly include toilet management issues in all appropriate School Council, staff, parent and governor meetings.
- To provide indoor social areas to discourage toilets from being used for socialisation purposes.
- To implement and maintain annual reviews of the policy to monitor that it is being adhered to and remains relevant.

Policies Equality Statement

At Caerleon Comprehensive School, we serve a diverse community and take account of a wide range of needs. In accordance with the Equality Act (2010), our policies and learning and teaching strategies fulfill our duty to serve people according to their needs and promote equality. In order to embed fairness in all aspects of school life, we take account of equality as we formulate, develop and update school policies and plans.

Our vision and values promote inclusivity and equality and tackle discrimination. We have high expectations for all our pupils and staff. Our equality statement is guided by core principles:

- All learners are of equal value;
- We recognise and respect difference;
- We foster positive attitudes and relationships and a shared sense of community and belonging;
- We observe good practice in recruitment, retention and staff development;
- We aim to reduce and challenge barriers to equality at every opportunity.